

## Guidance Document for Standards and Curriculum – Intensive Curriculum Work

LEAs, or cohorts of LEAs, will work to create research- and standards-based curriculum. Work on curriculum is done wholly by the teachers in the LEA, with facilitation by Dana Center staff or Intermediary Service Providers (ISPs). LEA and school administrators also are trained in curriculum gap analysis, change management, and curriculum monitoring, among other topics. By the end of the Intensive Curriculum work, a complete scope and sequence, units of study, and lesson plans will be complete.

The LEA allotment is reimbursed at a rate of \$100 per day for substitute teachers and/or at \$150 for teacher stipends. Substitute replacement costs and stipend payments are two separate budget line items under Intensive Curriculum and should be calculated as such.

LEAs should reference the calendar below to determine their substitute replacement or stipend costs for Intensive Curriculum work. **The exact number of teachers sent to do Intensive Curriculum work will vary by LEA. Please contact your Curriculum Director or Assistant Superintendent for this information.** If an LEA has not determined the exact number of teachers, as of the budget deadline, an estimate of 45 teachers and 3 teacher leaders per cohort, divided amongst LEAs as necessary, should be used. Please see an example on the following page.

Calendar varies according to cohort.

Cohort	LEA(s)	Total Days 2010-11		Total Days 2011-12	
		Substitute	Stipend	Substitute	Stipend
Guided Adoption- Math	Cranston	4	3	6	0
Guided Adoption- Science	Lincoln, Cumberland, Woonsocket	4	3	6	0
Math Cohort 3	Narragansett, Jamestown, New Shoreham, Exeter-West Greenwich, East Greenwich, South Kingstown, North Kingstown, Chariho, Westerly	1	0	6	4
ELA Cohort 1	Pawtucket  <i>*Please note: participants in leadership work will attend one day; scope and sequence work will be two days.</i>	2/1*	0	6	4

For further assistance regarding this guidance document, please contact Kate Nigh at [kate.nigh@ride.ri.gov](mailto:kate.nigh@ride.ri.gov) or 401-222-8489.

DESCRIPTION	RESERVE	COST BASIS	FTE	JUSTIFICATION	AMOUNT
 Educator stipends for intensive curriculum professional development. LEAs should budget for training that will allow for vertically aligned scopes and sequences and units of study for RIDE-approved curriculum. LEAs should refer to the matrix, titled "Intensive Curriculum Schedule" in the document library, before budgeting to determine when the training is scheduled. The RTTT grant allows for educator stipends at \$150/day.	SC: Intensive Curriculum	Please Complete.		Please Complete.	\$0

**Example:**

A cohort consists of three LEAs. The total number of teacher and teacher leaders attending work for the *entire cohort* is 48. The cohort has decided to send 15 teachers and one teacher leader per LEA, for a total of 16 staff each. The cohort calendar has six substitute days and 3 stipend days. Rate of reimbursement would be calculated as follows:

$$(16 \text{ staff} \times 6 \text{ substitute days} \times \$100) + (16 \text{ staff} \times 3 \text{ stipend days} \times \$150) = \$16,800$$

**Or**

A single LEA is participating in Intensive Curriculum work. The LEA has not received final staff numbers, so it has used the RIDE estimate of 48 staff members for the work. The LEA has 10 substitute days and 2 stipend days on the calendar. Rate of reimbursement would be calculated as follows:

$$(48 \text{ staff} \times 10 \text{ substitute days} \times \$100) + (48 \text{ staff} \times 2 \text{ stipend days} \times \$150) = \$62,400$$

## Guidance Document for Standards and Curriculum – Study of the Standards

The Study of the Standards is a one-day workshop in which participants begin their learning around the Common Core State Standards. Workshops are K-12, ELA or Mathematics. Participants will learn the basic structure of the standards as well as collaborative protocols to continue their learning.

Most LEAs will use their allotment for substitute and/or replacement costs. Others may use their funds for additional sessions of Study of the Standards. The exact number of teachers sent per LEA will vary. **Please contact your Curriculum Director or Assistant Superintendent for this information.**

### Substitute and/or Stipend Reimbursement

If the LEA will use its allotment for replacement costs, the reimbursement is at a rate of \$100 per day per teacher in attendance.

If the LEA will use its allotment for stipends, the reimbursement is at a rate of \$150 per day per teacher in attendance.

**OR**

### Additional Study of the Standards Sessions

LEAs, upon prior conversation and RIDE approval, can use their allotments to purchase additional Study of the Standards sessions. This must be done via prior arrangement with RIDE.

Sessions are \$3,200 per workshop day, including materials. If LEAs collaborate to purchase an additional session, partial session fees may be reimbursed. This is upon prior approval and arrangement with RIDE.

An example of such collaboration could be:

LEAs A, B, and C do not have to pay stipend or replacement costs. They have chosen to use their Study of the Standards allotments to collaborate to purchase additional Study of the Standards sessions.

LEAs A and B have an allotment of \$3,000 each. LEA C has an allotment of \$10,845. If LEAs A, B, and C use their total LEA allotments toward additional sessions, 5 sessions can be funded. This is at a rate of \$3,200 per session ( $\$16,845/\$3,200 = 5$ ). Each LEA will contribute its full allotment to the purchase cost of five more sessions. For further assistance regarding this guidance document, please contact Kate Nigh at [kate.nigh@ride.ri.gov](mailto:kate.nigh@ride.ri.gov) or 401-222-8489.

Information for general guidance:

LEAs may use their Study of the Standards allotments for reimbursement of substitute replacement costs or teacher stipends. If an LEA has made prior arrangement and received approval from RIDE, the Study of Standards allotment may instead be used for purchase of additional Study of Standards sessions. This may be done in collaboration with other LEAs, resulting in reimbursement for partial sessions. Reimbursement for purchase of additional sessions is contingent upon RIDE acknowledgment and approval.